

Form: Self Declaration Form for a Position Requiring a Disclosure

STRICTLY CONFIDENTIAL

As a place of worship/organisation we undertake to meet the requirements of the Data Protection Act 1998 and all other relevant legislation.

All applicants are asked to complete this form and return to us in a separate sealed envelope

To: CYP Volunteer Steering Group

Address: Forest Hill Meeting House, 34 Sunderland Road, Forest Hill

Position applied for: Children and Young People's Meeting Volunteer

Have you ever been charged with, cautioned or convicted in relation to any criminal offence; or are you at present the subject of a criminal investigations/ pending prosecution?

No Yes Please tick.

If yes, please give details including the nature of the offences and the dates. Please give details of the court(s) where your conviction (s) were heard, the type of offence and sentence(s) received. Could you also give details of the reasons and circumstances that led to the offence(s). Continue on a separate sheet if necessary.

POLICE INVESTIGATIONS

This should include relevant police non-conviction information. Please complete this section if the post you are applying for requires an Enhanced Disclosure check.

Have you ever been the subject of a police investigation that didn't lead to a criminal conviction?

No Yes Please tick.

If yes, please give details below, including the date of the investigation, the Police Force involved, details of the investigation and the reason for this, and disposal(s) if known.

To your knowledge have you ever had any allegation made against you, which has been reported to, and investigated by, Social Services/Social Work Department (Children's or Adult Social Care)?

No Yes Please tick.

Have you ever had a child in your care placed on the Child Protection Register or removed from your care?

No Yes Please tick.

If yes, please provide details, we will need to discuss this with you.

Has there ever been any cause for concern regarding your conduct with children and/or young people? Please include any disciplinary action taken by an employer in relation to your behaviour with adults.

No Yes Please tick.

If yes, please give details.

DECLARATION

To help us ensure that we are complying with all relevant safeguarding legislation, please read the Caring for our children and young people procedure and complete the following declaration.

I (full name)

of (address)

Confirm that I am not barred from working with children and young people, from engaging in regulated or controlled activity.

I consent to a criminal records check if appointed to the position for which I have applied. I am aware that details of pending prosecutions, previous convictions, cautions, or bindovers against me will be disclosed along with any other relevant information which may be known to the police, and Lists held in accordance with the Safeguarding Vulnerable Groups Act 2006.

I understand that a check will be made with the Criminal Records Bureau.

I agree to inform the safeguarding coordinator if I am convicted of an offence after I take up any post within the place of worship. I understand that failure to do so may lead to the immediate suspension of my work with children.

I agree to inform the safeguarding coordinator if I become the subject of a police and/or a social services/social work department investigation. I understand that failure to do so may lead to the immediate suspension of my work with children .

Signed:

Date: